

Laney, Carrie

From: Decatrel, Edouard
Sent: Friday, October 11, 2002 11:58 AM
To: Laney, Carrie
Subject: RE: Document from the digital sender

Re the questions from Phil Casilio:

1. The project manager is not a reimbursable.
2. The superintendent is not a reimbursable. Staff to be provided is a CM decision.
3. The hold harmless agreement will be needed prior to entering the building.
4. The quotation is due today.
5. A fee proposal is required.

Phil Casilio

To: USA Niagara/Attr: Jim Comerford
Subject: CM Proposal New Niagara Falls Convention Center

Question:

Under the minimum requirements for the proposal, a fee is not mentioned. We assume that you are looking for a fee proposal? Is this correct?

PAT Construction Management

Phil Casilio

To: Jim Comerford/USA Niagara
Subject: Niagara Falls Convention Center CM Proposal

10-9-02

Jim:

Regarding the Convention Center, please address the below questions:

1. Is the project manager a reimbursable?
2. Is the project superintendent reimbursable and is one required?
3. Is the hold harmless agreement required with the proposal?
4. Is the quotation still required by noon this Friday?

Thank you!

PAT Construction Management Corp.
ph 633-9933
fx 633-2656

Mr. David P. Coletti
Hill International
1225 Eye Street
Washington DC 20005-3914

Re: Niagara Falls Convention and Meeting Center, CM RFP, RFI No.1

Dear Mr. Coletti:

The last sentence in paragraph one of your email dated October 3, is correct. Reimbursable expenses will be limited to printing, distribution costs and incidental expenses related to maintaining a temporary office. The Section D reference to staffing was is meant to see what you project your staffing costs to be.

Answer #8 of the Q&A indicates that this projected cost will be included in your "percentage fee"

We hope this clarifies this issue for you. If you have further questions, please don't hesitate to send them to us

Hill International
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202-408 3000
By email: claney@empire.state.ny.us

October 3, 2002

Ms. Carrie Laney
Director
USA Niagara Development Corporation
345 Third Street
Suite 505
Niagara Falls, NY 14303

Re: **Niagara Falls Convention and Meeting Center, CM RFP**
RFI No.1

Dear Ms. Laney:

1. The RFP page 10, section D Fees seems to indicate that the fee for both pre-construction phase and construction phase services is exclusive of staffing costs. These staffing costs would be billable as a reimbursable expense at a billable hourly rate. Exhibit F- Template CM agreement of the RFI states that the Fee Sum shall be inclusive of services which seems to indicate staffing costs are to be included within the fee. We presume your intent is for the CM fee for both pre-construction and construction phases to include all staffing costs in accordance with the requested staffing plans for both pre-construction and construction phases. Estimated reimbursable expenses would therefore be limited to temporary facilities, telephone, office expenses and like items. Please advise.
2. We respectfully request a CM Proposal submission time extension to October 18, 2002.

Very truly yours,
Hill International, Inc.